

Audio zone & source schedule

Preparation for everyday installed sound, without coverage, intelligibility or power-sizing guarantees. Voice alarm and evacuation require dedicated design; a priority input does not prove system compliance.

01 / Project context

Project reference and stage

E.g. Office A / refurbishment / before survey.

Survey date and basis

Visit, drawing revision, authorised photos or assumptions; do not attach documents here.

Main requirement and scope

What needs to work, for which uses, and what is outside scope.

03 / Resolve before selection

Unknowns and required tests

Record outstanding checks and the role responsible for them.

Documents and references to gather

Marked plans, exact datasheets, diagrams and project requirements. No secrets or access keys.

Next decision and required review

Which role must confirm what, before which stage? Use a role, not a personal name.

Audio zone & source schedule

A room does not always need an independent source. Separate a shared programme, local volume and different simultaneous programmes.

Duplicate this page for each zone. Write the same project reference on every copy.

Project reference and stage : _____

Audio zone : _____

02 / One zone, its sources and controls

Reference and listening space

E.g. A-01 / reception; dimensions, height, indoor/outdoor and adjacent spaces to confirm.

Use and acoustic conditions

Background music, speech or presentation; noise, reverberation and hours. Separate observations from targets.

Sources and simultaneous use

Named source, input/format to check and destination zones. Do multiple zones need different programmes?

Control, grouping and priority

Source choice, volume, mute and routine announcements; who controls which zone? Describe expected feedback.

Speakers and placement to assess

Existing references, possible positions, fixings and environment. Quantities and coverage remain design tasks.

Outputs and loads to document

Per output: references, documented impedance or distributed line, taps and load to verify. No assumed sufficient system-wide total.

Links, rack and testing

Cable routes/lengths, power, ventilation and source-to-zone, grouping and mute tests; content rights to confirm.

Reading references : Bose Professional

FreeSpace IZA 2120-HZ - Integrated zone amplifier